

# THE ROYAL COLLEGE OF DENTISTS OF CANADA

**MINUTES** of the Annual General Meeting  
held virtually via Zoom on Saturday, September 18, 2021 at 1:00 p.m. ET

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Present:	Dr. Carolyn Mason	-	Chair
	Dr. Izchak Barzilay	-	Vice-Chair
	Dr. John Zarb	-	Registrar and Director in Prosthodontics
	Dr. James Posluns	-	Treasurer
	Dr. Constantine Batsos	-	Dental Public Health
	Dr. John Odai	-	Endodontics
	Dr. Iona Leong	-	Oral Medicine and Oral Pathology
	Dr. Daniel Turgeon	-	Oral and Maxillofacial Radiology
	Dr. Paul Andrews	-	Paediatric Dentistry
	Dr. Jean-Pierre Picard	-	Periodontics
	Dr. Christine Corbeil	-	Examiner-in-Chief
	Ms. Amandine Perdebat	-	General Manager
By Invitation:	Ms. Laura Gay	-	Auditor, Stern Cohen, LLP
	Dr. Maico Melo	-	Oral and Maxillofacial Surgery (Incoming)
	Dr. Robert Loney	-	Representative, NDEB
	Dr. Paul Allison	-	Representative, ACFD
Recorders:	Iryna Melnyk	-	Director of Operations, RCDC
	Nicole Guy	-	Recording Secretary, MinuteTakers Inc.
Regrets:	Dr. Michel El-Hakim	-	Oral and Maxillofacial Surgery
	Dr. James Noble	-	Orthodontics

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## 1. CALL TO ORDER

Proper notice having been given and there being a quorum present, the Chair called the meeting to order at 1:00 p.m.

## 2. ADOPTION OF AGENDA

On **MOTION** by Dr. Leong and **Seconded** by Dr. Picard, the Agenda was approved as presented.

## 3. ADOPTION OF MINUTES OF PREVIOUS MEETING

The Chair asked for any errors or omissions in the Minutes of the Annual General meeting dated September 12, 2020 that were distributed prior to the meeting.

On **MOTION** by Dr. Picard and **Seconded** by Dr. Leong, it was, **RESOLVED that the Minutes of the Annual General meeting of September 12, 2020 be accepted as presented.** Motion carried.

#### 4. COMMITTEE REPORTS

4.1 **Governance Committee** – Dr. Andrews presented an overview of his written report. Dr. Andrews thanked the members of the Committee for their work on behalf of the organization.

(a) *2021-2022 Slate of Officers* – The 2021-2022 slate of Officers was presented for review and approval. Dr. Andrews thanked these members for their ongoing commitment to the College.

- Dr. Carolyn Mason, Board Chair
- Dr. Izchak Barzilay, Board Vice-Chair
- Dr. John Zarb, Registrar
- Dr. James Posluns, Treasurer
- Ms. Amandine Perdebat, Secretary
- Dr. Christine Corbeil, Examiner-in-Chief

On **MOTION** by Dr. Odai and **Seconded** by Dr. Leong, it was, **RESOLVED that the Slate of Officers be accepted as presented.** Motion carried.

(b) *Incoming Director in Oral and Maxillofacial Surgery* – Dr. Melo was introduced as the new Director in Oral and Maxillofacial Surgery.

4.2 **Bylaw Committee** – Dr. Barzilay presented a report on behalf of the Committee.

(a) *Bylaw Number 2021 09 18 DRAFT* – The proposed changes as noted in Article 11.1 have been distributed to all members. Dr. Barzilay read out the proposed amendment with respect to the number and nomination of voting Directors. Other language has been amended throughout the bylaw where required.

On **MOTION** by Dr. Picard and **Seconded** by Dr. Andrews, it was, **RESOLVED that the amendments to By-Law Number 2020 09 18 be approved as presented.** Motion carried.

4.3 **Fellowship Affairs Committee** – Dr. Zarb presented highlights from his report.

(a) *Overview* – COVID-19 has had an impact on the ability to host in-person events, and the recent virtual Convocation was a success. A series of monthly CE webinars have been implemented focusing on trending topics within the nine specialties. A new program will be launched this fall to raise awareness of dental specialties within the dental community across Canada.

4.4 **Fellowship Examination Committee** – Dr. Corbeil provided a report on behalf of the Committee.

- (a) *Examinations Report* – After extensive research on the reliability and validity of virtual exams, the Committee recommends proceeding virtually for 2022. The Fellowship examinations were successfully completed by 100% of candidates in all specialties. Dr. Corbeil thanked the examination teams, Chief Examiners, RCDC staff, and the Psychometrician for their work on delivering the exams.

4.5 **Budget and Audit Committee** – The Treasurer reported that the organization remains in a strong financial position.

4.6 **2020 Audited Financial Statements** – L. Gay, Auditor, presented the audited financial statements for the fiscal year period April 1, 2020 to March 31, 2021.

- (a) *Revenues and Expenses* – It was reported that there was an excess of revenue over expenses totalling \$740,000 and an accumulated surplus of \$3.3 million. Investment income saw an unrealized loss at year-end related to the timing of the statements; this has now been recovered.

On **MOTION** by Dr. Leong and **Seconded** by Dr. Batsos, it was, **RESOLVED that the audited financial statements for the fiscal year period ended March 31, 2021 be approved as presented.** Motion carried.

*The Auditor was thanked for her report and departed the meeting at this point.*

4.7 **Appointment of Auditor** – The Treasurer recommended to reappoint the current Auditor, Stern Cohen LLP.

On **MOTION** by Dr. Picard and **Seconded** by Dr. Batsos, it was, **RESOLVED that Stern Cohen LLP be appointed as Auditor for the fiscal year period ended March 31, 2022.** Motion carried.

4.8 **2022-2023 RCDC Budget** – Dr. Posluns presented the 2022-2023 budget for review and approval.

- (a) *Overview* – The budget is based upon the following: annual dues remain at \$500; an in-person Convocation and related travel and accommodations are anticipated; 150 candidates are expected for a virtual exam; Capital reserves will be used for strategic plan initiatives, rather than operating funds. While a loss of \$167,000 has been budgeted in light of the College's strong financial position and not-for-profit status, it is not anticipated that the entire deficit amount will be realized at year-end.

On **MOTION** by Dr. Leong and **Seconded** by Dr. Picard, it was, **RESOLVED that the 2022-2023 budget be accepted and adopted as presented.** Motion carried.

## 5. EXTERNAL STAKEHOLDER REPORTS

5.1 **Association of Canadian Faculties of Dentistry** – Dr. Allison provided highlights from his written report.

- (a) *Overview* – The NDSE is top of mind and the ACFD is liaising with DRAs to address these concerns. Dr. Allison thanked RCDC for submitting its proposal for the new NDSE after the NDEB completes their commitment in 2022. Issues surrounding changes in accreditation processes are being resolved with new virtual processes in collaboration with CDAC.
- (b) *Bi-Annual Meeting* – The bi-annual meeting will be held in Edmonton in June 2022. An official invitation will be provided to RCDC as plans are finalized.

5.2 **National Dental Examining Board of Canada** – Dr. Loney presented a report.

- (a) *NDSE Report* – A report on the number of candidates for the year was provided. It was noted that there were 162 candidates, of which 85 were Canadian candidates. The exam had an overall pass rate of 79% (compared with 89% last year) and 89% for Canadians (compared to 92% last year). It was clarified that these results have only recently been received, and have not yet been approved by the Executive, submitted to the DRAs, or posted on the website.

6. **QUESTION AND ANSWER PERIOD**

No new business was brought before the meeting.

7. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 1:45 p.m. on **MOTION** by Dr. Picard and **Seconded** by Dr. Turgeon.

8. **DATE OF NEXT MEETING**

The next Annual General Meeting will be held on Saturday, September 24, 2022.

**PRESENTATIONS**

**Certificate of Appreciation for Outgoing Board Director**

The Chair recognized and thanked outgoing Director, Dr. Michel El-Hakim.

**Certificate of Appreciation for Outgoing Chief Examiner**

The Chair recognized and thanked outgoing Chief Examiner, Dr. Garry Aslanyan.

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