

THE ROYAL COLLEGE OF DENTISTS OF CANADA

MINUTES of the Annual General Meeting
held virtually via Zoom
on Saturday, September 12, 2020 at 1:00 p.m. ET

Present:	Dr. Hugh Lamont	-	Chair
	Dr. Leland McFadden	-	Registrar
	Dr. James Posluns	-	Treasurer
	Dr. Constantine Batsos	-	Dental Public Health
	Dr. Iona Leong	-	Oral Medicine and Oral Pathology
	Dr. Daniel Turgeon	-	Oral and Maxillofacial Radiology
	Dr. Paul Andrews	-	Pediatric Dentistry
	Dr. Carolyn Mason	-	Periodontics
	Dr. John Zarb	-	Prosthodontics
	Dr. Tarek El-Bialy	-	Orthodontics
	Dr. Christine Corbeil	-	Examiner-in-Chief
	Ms. Amandine Perdebat	-	General Manager
Guests:	Ms. Laura Gay	-	Auditor, Stern Cohen, LLP
Recorders:	Iryna Melnyk	-	Director of Operations, RCDC
	Nicole Guy	-	Recording Secretary, MinuteTakers Inc.
Regrets:	Dr. John Odai	-	Endodontics
	Dr. Michel El-Hakim	-	Oral and Maxillofacial Surgery

1. **CALL TO ORDER**

Proper notice having been given and there being a quorum present, the Chair called the meeting to order at 1:00 p.m.

2. **ADOPTION OF AGENDA**

On Motion by Dr. Andrews and seconded by Dr. Zarb, the Agenda was approved as presented.

3. **ADOPTION OF MINUTES OF PREVIOUS MEETING**

The Chair asked for any errors or omissions in the Minutes of the Annual General meeting dated September 28, 2019 that were distributed prior to the meeting.

On **MOTION** by Dr. Pesun and **Seconded** by Dr. Turgeon it was, **RESOLVED that the Minutes of the Annual General meeting of September 28, 2019 be accepted as presented.** Motion carried.

4. **COMMITTEE REPORTS**

4.1 **Governance Committee** – Dr. Mason provided a brief update to her written

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report, noting that the position descriptions and election procedure have been reviewed and updated by the Committee. The election process was outlined for information.

(a) *Slate of Officers* – The 2020-2021 slate of officers was presented as follows:

- Dr. Carolyn Mason, Board Chair
- Dr. Izchak Barzilay, Board Vice-Chair
- Dr. Leland McFadden, Registrar
- Dr. James Posluns, Treasurer
- Ms. Amandine Perdebat, Secretary
- Dr. Christine Corbeil, Examiner-in-Chief

On **MOTION** by Dr. Wyatt and **Seconded** by Dr. Leong it was, **RESOLVED that the slate of officers for 2020-2021 be approved as presented.** Motion carried.

4.2 **Bylaw Committee** – A written report was provided in the Annual Report.

(a) *By-Law Number 2020 09 12* – The by-law was presented for approval.

On **MOTION** by Dr. Leong and **Seconded** by Dr. Turgeon it was, **RESOLVED that By-Law Number 2020 09 12 be approved as presented.** Motion carried.

4.3 **Fellowship Affairs Committee** – Dr. McFadden provided a brief overview of his written report, noting that approximately 140 candidates had initially registered to sit the 2020 Fellowship Examination. The decision to develop a Provisional Fellowship has been well-received, with 102 candidates who have registered to this program and will sit the 2021 exam. A webinar series was launched, beginning on September 3, 2020, and a quarterly newsletter is being presented.

4.4 **Fellowship Examinations Committee** – Dr. Corbeil provided an update additional to her written report. It was noted that the Board has approved a virtual hybrid format for administration of the 2021 Fellowship Examination, through which candidate will sit a virtual exam from a proctored location.

4.5 **Budget and Audit Committee** – A written report was provided in the Annual Report.

4.6 **2019 Audited Financial Statements** – Laura Gay of Stern Cohen provided an overview of the audited financial statements April 1, 2019 to March 31, 2020, noting that a clean opinion has been given. At year end, the RCDC had a \$444,000 surplus and the NDSE had a \$252,000 surplus. A new line item has been added this year for the NDEB Service Fee. It was noted that there has been a decrease in deferred revenue, due to the NDSE no longer being with RCDC

and fewer exam fees collected in advance of the fiscal year-end. The Self-Insurance Fund was \$1,180,000 and the Operations Unrestricted Fund was \$1,382,000 at year end.

On **MOTION** by Dr. El-Bialy and **Seconded** by Dr. Zarb it was,
RESOLVED THAT the 2019 Audited Financial Statements for the fiscal year ended March 31, 2020 be approved as presented. Motion carried.

- 4.7 **Appointment of Auditor** – *Laura Gay was excused from the meeting for the purposes of a vote regarding the appointment of the Auditor.*

On **MOTION** by Dr. El-Bialy and **Seconded** by Dr. Michaud it was,
RESOLVED that Stern Cohen LLP is appointed as Auditor for the fiscal year period ending March 31, 2021. Motion carried.

- 4.8 **2021 RCDC BUDGET** – Dr. Posluns presented the 2021 RCDC Budget as approved by the Budget and Audit Committee, with highlights as follows:

- (a) *Revenues* – Approximately 150 examination candidates are anticipated, and members fees will remain relatively consistent or slightly down compared to previous years. An increase in investment income is hoped for, and new revenue streams are being developed as per the Strategic Plan. Overall, approximately \$1,763,000 in revenue is anticipated for the 2021 year.
- (b) *Expenses* – Various budgeted expenses were noted, including branding, psychometrician services, membership events, etc. It was noted that the total costs for Convocation are unknown at this time, due to uncertainties related to the pandemic that will impact the size and format of the event. Overall, approximately \$1,166,600 in expenditures are anticipated.

On **MOTION** by Dr. Barzilay and **Seconded** by Dr. Zarb it was,
RESOLVED that the 2021 RCDC Budget be approved as presented. Motion carried.

5. **QUESTION & ANSWER PERIOD**

The floor was then opened for members to ask questions. Highlights of discussion were noted as follows:

- (a) *Fellowship Examination Cost* – A member inquired regarding the anticipated cost of the 2021 Fellowship Examination. **Response:** There will be a \$500 application fee and a \$2,000 examination fee.
- (b) *Annual Report Distribution* – A member expressed disappointment that the Annual Report was not sent to all RCDC paid members automatically and recommended making improvements next year so members do not have to

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search for it on the website. **Response:** Information regarding where to find the report on the website was provided. The College has transitioned to a fully electronic Annual Report, and a link can be sent to the membership via newsletters and updates going forward.

- (c) *RCDC Relevancy* – A member inquired whether there is a strategic plan to encourage graduating residents to participate in the RCDC Fellowship Examination now that it is not a mandatory component of licensure. **Response:** The goal of the Strategic Communications Plan is to retain relevancy and value. The College will be reaching out to faculties and stakeholders to ensure RCDC remains a priority.
- (d) *New Graduates* – A member noted that many graduates are asking why they should take the RCDC Fellowship Examination, and program directors have asked for guidance on how to respond and guide them. **Response:** The RCDC has a long tradition of excellence and continues to be a worthwhile organization providing value to its members. Participation and partnership of all members is required to carry on this tradition.
- (e) *Continuous Competency* – A member asked if there is a plan for continuous competency going forward. **Response:** A mentorship program is being considered. RCDC will be proactive with all stakeholders and faculties and attempt to improve ongoing engagement and communication. Continuous competency will be looked at. The Board will be increased to include a new young Fellow. A reminder will be sent to members outlining the goals of the Strategic Plan for the next three years.
- (f) *Fellowship Involvement* – A member asked how Fellows can provide more help to the College. **Response:** Members are encouraged to participate in the examination teams and various committees. The next newsletter will include a call to the general membership offering suggestions for a number of ways to contribute and participation opportunities.

6. NEW BUSINESS

No new business was brought before the meeting.

7. DATE OF NEXT MEETING

The next Annual General Meeting will be held on September 18, 2021.

8. ADJOURNMENT

- (a) *Adjournment* – There being no further business to discuss, the meeting was adjourned at 1:45 p.m. on Motion by Dr. Payne and seconded by Dr. Leong.

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- (b) *Closing Remarks* – Dr. Lamont thanked members, RCDC staff, and the Board for their support during his term as Board Chair, and welcomed Dr. Mason as the new Chair. Stakeholders were also thanked for their collaboration on behalf of Canadian dentistry.

PRESENTATIONS

Conferral of Fellowship

Dr. McFadden presented and welcomed new fellows Oscar Dalmao (Oral and Maxillofacial Surgery), Sarah Andriamanjay (Pediatric Dentistry), Reena Garcha (Prosthodontics), Maryam Elyasi (Orthodontics), and Malini Chari (Dental Public Health).

AWARDS

Certificates of Appreciation

Dr. Corbeil expressed thanks to all Chief Examiners for their contributions. Certificates were presented to outgoing Chief Examiners Dr. Izchak Barzilay and Dr. Brian Rittenberg.

Distinguished Service Award

Dr. McFadden presented the Distinguished Service Award to Dr. Hugh Lamont for his many years of service to the Royal College of Dentists of Canada, including as an Examiner, Councillor, Council Representative, Vice-President, and President and Chair of the Board.